

**Research Assistant Position available for Project on  
“Lifelong Education for Aging Productively (LEAP) in Singapore”**

We are seeking an enthusiastic and capable full-time Research Assistant for the above project at the Centre for Family and Population Research, Faculty of Arts and Social Sciences (FASS), National University of Singapore (NUS). The appointment is tenable for a period of 1 year, with the possibility of renewal.

The Centre for Family and Population Research in FASS, NUS, is dedicated to scientific advancement of research and training in the study of trends, determinants, and consequences of family and population changes, particularly in Asia.

**Background on the project**

The rapid population aging in Singapore calls for innovative solutions to enhance the human capital of a population to ensure the nation’s economic growth and social development. The project aims to illustrate the potential of a developmental strategy for the greying Singapore that concentrates on the promotion of productive aging through encouraging lifelong learning, economic activeness and social participation among older adults.

**Job description**

The Research Assistant is expected to provide research support and has administrative responsibility for the project with Associate Professor Feng Qiushi (Sociology/CFPR) as the Principal Investigator (PI). The duties include the following:

- Assist PI with administrative coordination for the project;
- Assist PI with literature review, questionnaire design, data analysis;
- Ensure data collection complies with the required guidelines, such as research ethics;
- Other ad-hoc duties as assigned.

**Qualifications**

- Bachelor’s degree or equivalent in Social Sciences or Statistics;
- Strong quantitative research skills;
- Excellent written and spoken communication skills;
- Strong organizational skill and interpersonal skills;
- Previous research experience in aging-related research projects is preferred;
- Previous involvements with surveys or in-depth interviews is preferred

**Terms and conditions**

Possible commencement is towards July/ August 2020. The appointment will be tenable for a period of one year with a possibility for extension. **Review of applications will start till the position is filled.**

### **Invitation to apply**

Interested applicants are invited to send the following list of documents to the Centre for Family and Population Research via email: [cfpr@nus.edu.sg](mailto:cfpr@nus.edu.sg) to Ms Sascha Ng, with the subject title: **Applying for Research Assistant position for the project on “Lifelong Education for Aging Productively (LEAP) in Singapore”**.

1. Cover letter and Resume (outlining interest, qualifications, expected salary, and publications, if any)
2. [Personal particulars form](#)
3. [NUS Personal Data Consent for Job Applicants](#)
4. Copies of degree scrolls and transcript of grades
5. 3 official referral letters, preferably one from supervisor

We regret that only successful candidates will be notified via email. For more information, please visit our website: <http://www.fas.nus.edu.sg/cfpr/joinus/index.html>