

**Minutes of the meeting of Third Meeting of the Third APA Council**  
**Manhattan VII Berjaya Times Square Hotel, July 26, 2015**

The third meeting of the Third Council was held at 9:00 a.m. on July 26, 2015 at Manhattan VII, Berjaya Times Square Hotel, Kuala Lumpur.

Present:

Terence Hull, President  
Doo-Sub Kim, Vice President  
Purushottam Kulkarni, Secretary General  
Vipan Prachuabmoh, Treasurer  
Mohammed Jalal Abbasi-Shavazi, Immediate Past President, Council Member  
Anand Tamang, Council Member  
K.G. Santhya, Council Member  
Tey Nai Peng, Council Member  
Wen Shan Yang, Council Member  
Rikiya Matsukara, Council Member  
Sureporn Punpuing, Executive Secretary  
Saowapak Suksunchai, Parnnachat Tipsuk, Pasakorn Boonkhum, Charuwan Charupum from the Secretariat in attendance.

1. President Terence Hull welcomed the members. The agenda was confirmed. The minutes of the second meeting of the Council held on 15-16 January 2014 were confirmed.
2. Financial matters: Professor Vipan Prachuabmoh, Treasurer presented a report on the financial statement. Audited reports for the years ending December 31, 2011, 2012, 2013 and 2014 were also tabled. There were queries on the payment of income tax which were addressed by the Treasurer. The Treasurer argued the need to maintain the bank account at CPS, Chulalongkorn University, in view of the registration of the Association at the CPS. The statement of expenditure up to July 24, 2015 was also presented. The meeting discussed the budget for the remaining portion of the year 2015. Further, anticipated demands for 2016-18 were placed before the Council. It was suggested that there should be provision for more Council meetings.
3. Membership: Parnnachat presented data on payment of membership fees over the years. It was agreed that a mechanism must be designed for the collection of membership fees on a regular basis. Besides, payment of membership should be insisted upon for those who are to present a paper /poster in the Conference.
4. Report of 2015 conference: Professor Doo-Sub Kim, Chair, Scientific Committee, briefed the council on process of selection of abstracts for the conference. In response to call for papers, 1585 abstracts were received of which 387 were selected for oral

presentation and 321 (to be corrected) for poster presentation. Efforts were made to have a good geographic representation. Besides, 15 papers are included in plenary sessions. Proposals were received for 16 special sessions and many of the papers were included in regular sessions. A total of 4 plenary sessions and 77 technical sessions are planned for the conference in addition to the Opening Ceremony, the Presidential Address, and the Closing Ceremony. Scholars who could serve as Chairs of various sessions were identified and following their consent, Chairs were designated for the sessions.

Out of the UNFPA grant, \$ 35000 was allocated for scholarships and 59 scholarships were awarded, in most cases \$ 600 (57 were awarded 600\$, 1 each 500\$ and 300\$). Various factors, including oral presentation, multiple presentations, theme of paper, submission of extended abstract, rating of the paper, status (student/faculty) and gender and regional balance were taken into account in deciding on the fellowships.

5. Professor Tey Nai Peng presented a report on the efforts by the National Organizing Committee. A program book for the conference was distributed to all participants.

Revenue:

Grants were received from various organizations:

APA: \$40,000,

UNFPA: \$ 15,000,

Government of Malaysia RM 200,000

UEM: RM72,000

Registration fee: 500,000

Estimated expenditure:

Conference package (Meals+ Hall+ Break-up rooms +Foyer): 600,000

Dinner: RM80,000

Conference kits +backdrop+ pen drive + Programme book: RM: 100,000

Scholarships: RM80,000 (67 scholarships)

Transportation RM3,000

Internet: RM3,000

Promotion activities RM15,000

Booth and poster panel rental RM17,000

Cultural show: RM4,000

Volunteers: RM30,000

Equipment: and stationery: RM22,000

Support staff:/event management/call for papers: RM30,,000

GST: RM30,000

Information on arrangements for the conference, registration, arrangements for sessions, Opening Ceremony was provided.

6. Saowapak Suksinchai presented details on the conference expenditure by the APA Secretariat. It was proposed to remunerate the Secretariat staff working to support the

activities of the Third Conference the estimated expenditure on this is \$7879. The payment of this remuneration was approved by the Council.

7. Preparation for the General Assembly (scheduled on July 28, 2015): The draft agenda was discussed and revised. It was noted that the report on activities and the financial statement are to be circulated at the General Assembly. The draft report was discussed and some changes were suggested.
8. The modalities of the process of elections to the next Council were demonstrated by Pasakorn Boonkhum (X). It was decided that the period of elections be 1<sup>st</sup> October to 15<sup>th</sup> November 2015.
9. The Treasurer and the Executive Secretary informed the Council that the APA is an international non-governmental association registered in Thailand in 2008 with the head office at the Centre for Population Studies (CPS), Chulalongkorn University. The Treasurer suggested that we should keep one bank account of the APA at the CPS to serve as a “reserve”. This is in the amount of approximately \$10,000 USD. The Council agreed that the President should visit Bangkok and discuss this with the officials concerned (He later did this on 20 August 2015). Any reserve fund will be managed by the APA Council.
10. Professor Mohammed Jalal Abbasi-Shavazi appreciated the contribution of President Terence Hull and all members of the Third Council of the APA to the activities of the Association.